

## Country Park Practice PPG Meeting 11<sup>th</sup> April 2018

	Agenda	Action
1	<p><b>Present:</b> Jane Passfield, Sonia Cooper, Shila Kotecha, Audrey Bobb, Brenda Maynard, Harjivan Parmar, Terry Pike,</p> <p><b>Apologies:</b> Sedley Wilson,</p>	
2	<p><b>Minutes of Last Meeting:</b> Minutes of last meeting were approved.</p>	Approved
3	<p><b>Matters arising:</b> Building Update – See practice News</p>	
4	<p><b>Practice News:</b> <span style="float: right;"><b>Enmore</b></span></p> <p><b>Practice Update:</b> The surgery closed at 3pm Friday 13<sup>th</sup> until Monday morning while the computer system shut down to enable systems to transfer data securely. Staff would still be available. Letters were sent to Country Park &amp; Enmore Road Patients with information on the merger &amp; staffing.</p> <p><b>Building Update:</b> 4 clinical rooms have been out of action since June (damp), no time scale has been given to resolve the issues. A weekly meeting was to take place, but has not yet commenced.</p> <p><b>Staff Updates:</b> Dr Brocket is staying until August. There are 4 morning receptionists: Di is senior receptionist, new morning receptionists are Lorna, Roxanne &amp; Luke. Shirley &amp; Dominika are afternoon receptionists. Marguerite works Mondays &amp; Wednesdays. Recruiting takes place on 27<sup>th</sup> April for post of afternoon receptionist. There are 2 Health Care Assistants: Debbie &amp; Maxine. The Nurses are Cheryl – employed by Greenwood &amp; works across the 2 Practices &amp; a locum nurse Justina. Two Physician Associates are returning for 6 weeks then will be replaced by others. They each run their own clinics overseen by Dr Clery. From 4<sup>th</sup> June Country Park Practice is employing a Clinical Pharmacist 3 days a week.</p>	<p>Ongoing issue - patients in PPG to do immediate investigation &amp; discuss in view of diagnosis</p>
6	<p><b>Newsletter:</b> The next newsletter will be July / August</p>	Discuss next meeting
7	<p><b>Community Fayre will be on Saturday 6<sup>th</sup> October 2018.</b></p>	Date for Fayre planning to be arranged later
8	<p><b>Woodside/Shirley Pop-in:</b> This was created when Vicky Bernard Practice Manager from Portland Practice &amp; Jane Passfield the Practice Manager of Country Park Practice put in a proposal for funding a project involving 4 Practices: Portland, Country Park, Denmark &amp; Enmore (now Country Park). They decided to set up a Pop-in with a theme of '<b>Aiming To Improve Your Health and Well-Being</b>'. This has taken off &amp; is becoming a thriving regular Tuesday Community morning activity, providing a mix of activities for visitors to enjoy as audience &amp;/or participants. Some of the activities have been dancing, singing, drumming, crafts, handling snakes, talks on healthy eating &amp; keeping fit with exercises to do around the home or sitting in a chair, safety advice, school children came at Easter and there's always an opportunity for a chat with others whilst enjoying tea, coffee &amp; homemade cakes. Information posters have been placed around the area &amp; texts to Patients is giving information about the Pop-in. Visitors are saying that they really look forward to their Tuesday mornings at the Pop-in. The Pop-in is held at Ashburton Hall every Tuesday morning from 10-12 entry is free.</p>	
9	<p><b>Next Meeting:</b> Wednesday July 4<sup>th</sup> 1pm.</p>	Days changed to Wednesdays.